

## Financial Assistance Program FAQ's

- Do I need to fill out a separate application for each family participant? No. Only one application is needed per family. We cannot approve an application that is not complete, so be sure to fill out all required information and submit the required documents.
- How do I know if I am eligible? You can provide one month of paycheck stubs, last year's tax form, an independence card, or a letter from the BOE stating that the child receives free lunch at school.
- Who should I include as family members supported by my household income? You must include all people living in your household, related or not, who share in the income of the household. You must include yourself and all children living with you.

## Do I need to pay any money when I apply?

Yes, you will be required to pay 50% of the registration fee. Some financial assistance applications can be approved right away and some may need to be approved by Social Services. If you do not have the documentation required or cannot pay at that time, you may take the application with you and bring it back when it is complete.

A complete application has the required documentation and 50% payment.

Will my information be kept confidential? Yes, staff will not discuss confidential matters or personal information with anyone outside the department or with unauthorized individuals. All confidential forms received will be kept in a secure location or shredded.

- How will I be notified? By phone or email.

  Please ensure that your phone and/or email is correct and legible on the form. If you have not received any information after 2 weeks, please contact CCRP at 410-479-8120.
- **Is financial assistance guaranteed?** No, it will be awarded based on the information that is provided with the application, availability, and funding.
- My application was approved last year. Do I need to fill out another one? Your application is good for 1 year from the date you apply or 4 seasons.
- Will financial assistance cover the entire cost of the program? No. You will receive up to 50% off. Only in special circumstances will we award more than 50%.
- How many times can I use the financial aid? One time per person, per season.
- What if I'm not approved? If you are not approved for financial aid or approved for less than 50% you can make payments. The entire fee must be paid in full when the program starts.

## **How to apply for Financial Assistance**

- Complete the program registration form (if applicable).
- Complete the financial assistance application and provide the required documents.
- Submit to CCRP with 50% of the program cost. An application without payment will be considered incomplete.
- Allow 5-7 working days after the application is received for processing.