

COUNTY COMMISSIONERS OF CAROLINE COUNTY
109 Market Street, Room 106, Denton, Maryland
MINUTES
October 23, 2018

Present: President Larry C. Porter, Wilbur Levengood, Jr., Vice President; Daniel J. Franklin; Commissioner; Chief of Staff Sara Visintainer; and County Attorney, Heather Price

Following the pledge of Allegiance, President Porter called for **Public Comment** and there was none

Proclamation of Economic Development Week in Caroline County: Debbie Bowden, Director, Caroline County Economic Development stated that October 21st through the 27th is Economic Development Month in Caroline County. Ms. Bowden stated that Economic Development leads to local business retention, attraction, job creation and workforce development, which allows a robust quality of life for the citizens of Caroline County. The Commissioners thanked Ms. Bowden for her work over the past couple of months and stated that she is bringing great opportunities to the Caroline County community.

Presentation of FY2020 Public School Construction Capital Improvement Program & Local Letter of Support: Milton Nagel, Assistant Superintendent, Caroline County Public Schools, presented the Commissioners with Board of Education's annual School Construction Capital Improvement Program. Mr. Nagel stated that this is an annual submission that is sent to the State, and by law the County must approve the plan and submitted a letter of support. He stated that the Board is looking for support on their biggest project yet, the construction of Greensboro Elementary School. The Commissioners stated that they fully support the Capital Improvement Program, and on motion by Commissioner Levengood, seconded by Commissioner Franklin, the Commissioners unanimously signed the Local Letter of Support for the FY2020 Public School Construction Capital Improvement Program.

Discussion of 1st Quarter FY2019 Budget: Margaret Roe, Director, Office of Finance, updated the Commissioners on the 1st quarter FY2019 budget. Ms. Roe stated that currently the County has collected a total of \$ 17,704,977.26. The county has collected 37% of their revenue estimate of \$ 48,452,712. Property Tax collected for the first quarter was \$ 15,210,931.32. Income Tax received for September was \$329,136.84. She explained that expenditures for the first quarter were \$ 9,921,632.08. The county has spent 23% of their expenditure estimate of \$ 48,452,712. Revenues are over expenditures by \$7,783,345.18. The Commissioners thanked Ms. Roe for her updates.

Consent Agenda: all items were approved by unanimous consent

- Contingency Expenditures as of September 30, 2018 in the Amount of \$29,822.00
- Resolution #2018-032, Disposal of Surplus County Equipment
- Appointment to the Caroline County Adult Public Guardianship Review Board (Huffner, Marquess)
- Minutes of September 18, 2018 Joint Work Session with Caroline County Board of Education

Acting County Administrator's Report:

- Ms. Visintainer stated that she and members of the Finance Office met with the County's bond council to discuss the financing options for building the new Sheriff's Office.

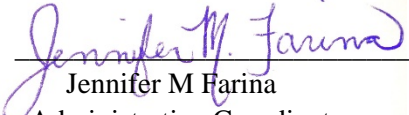
- She stated that the survey had been completed for Andrew Road and she is meeting with Public Works next week to discuss further.
- She informed the Commissioners of an employee who was injured at Public Works and stated that he will be out for a number of weeks due to his injuries.
- Ms. Visintainer explained that the Goldsboro House which houses the Department of Human Resources, currently has a bee infestation.

Commissioners Open Discussion Period:

Commissioner Franklin stated that he attended Federalsburg Heritage Day at the museum, as well as several other Republic committee events.

Commissioner Porter called for Public Comment and Revered Dunn stated that he believes the three Commissioners and staff have worked hard for the citizens of Caroline County, and he is proud of the work they have accomplished.

There being no further comment the meeting adjourned at 6:31pm


Jennifer M Farina
Administrative Coordinator