

NORTH COUNTY WATER & SEWER AUTHORITY

SEPTEMBER 29, 2022 QUARTERLY MEETING MINUTES

DATE: Thursday, September 29, 2022

PLACE: Henderson Town Hall
Henderson, Maryland

BOARD MEMBERS

PRESENT: Sandy Cook, President (Mayor, Town of Henderson)
Helen Knotts, Vice President (Mayor, Town of Templeville)
Wilbur Levensgood, Secretary/Treasurer (Commissioner, Caroline County)
Elizabeth Simmons, (Commissioner, Town of Marydel)
Bill Knotts (Community Member, Town of Templeville)

OTHERS PRESENT: Leslie Grunden, Caroline County Department of Planning and Codes

Mayor Sandy Cook called the Quarterly Meeting to order at 5:10 p.m. The Henderson Town Office was thoroughly cleaned and disinfected prior to the meeting per CDC COVID-19 guidelines. Following the Pledge of Allegiance, a moment of silence was observed.

Mayor Cook presented Commissioner Levensgood with a Certificate of Appreciation from the North County Water and Sewer Authority for his years of service on the Authority Board during his tenure as a Caroline County Commissioner.

Commissioner Levensgood made a **Motion to approve** the minutes of the April 7, 2022 Quarterly Meeting. Helen Knotts **seconded the Motion**. The **Motion passed unanimously**.

STATUS OF UPDATED REGIONAL WASTEWATER PER FOR NORTH COUNTY TOWNS

Leslie Grunden reported that in July USDA requested an expanded PER Environmental Report for the regional sewer system project to meet federal NEPA requirements. The expanded Environmental Report will be completed by RKK Engineers and is anticipated to be completed in late 2022/early 2023. This may cause some delay in the completion of final design of the project. RKK has requested that Greensboro be able to submit the Phase 1 and 2 application to USDA as planned in November 2022 and is awaiting response from USDA. If completion of the expanded Environmental Report is required prior to application submission, construction start could possibly be delayed. Ms. Grunden also reported that the Town of Greensboro is coordinating a meeting with Senator Cardin staff to discuss submitting a funding request for the regional sewer project in the 2023 legislative session. Greensboro also anticipates submitting an application for CDBG funding for the first phases of the project in the next funding round (June 2023). Income surveys for the two mobile home parks and Harman subdivision were completed and approved by CDBG staff in June 2022.

The members discussed the possibility of Henderson needing to withdraw from the NCWSA when Phase 2 (Henderson and Caroline Acres mobile home park) begins in order to establish ordinances and rates for the Town as a bulk user of the Greensboro regional system (similar to Goldsboro's withdrawal in 2018). The members discussed the possibility of restructuring the Authority as a different entity to

enable the jurisdictions to continue to advocate for the regional sewer project as a group. The members instructed Ms. Grunden to contact attorney Walter Palmer to request advice on the matter.

NCWSA MEMBER COMMENTS

Henderson: nothing to report.

Marydel: nothing to report.

Templeville: nothing to report.

Caroline County: Mr. Levengood thanked the members for their perseverance in getting the regional sewer system implemented for the north county towns.

PUBLIC COMMENTS

There were none.

AGENDA ITEMS FOR NEXT QUARTERLY MEETING

Agenda items for the next meeting include:

- Information on potential restructuring of the NCWSA
- Update on North County Regional Wastewater System PER and project funding
- Member updates

At 6:00 p.m. a **Motion** was made by Mayor Knotts to adjourn. The **Motion was seconded** by Bill Knotts and unanimously approved. The meeting was adjourned.

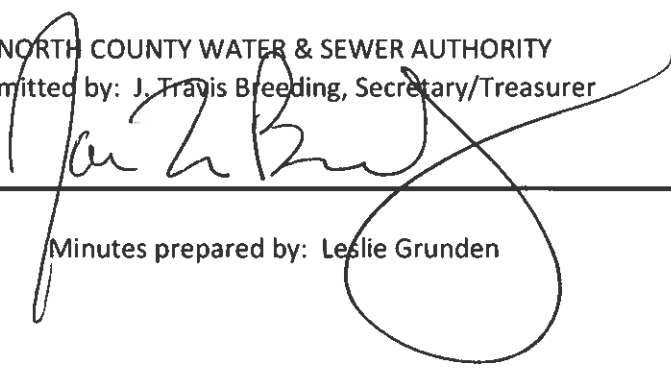
NEXT MEETING IS THE QUARTERLY MEETING RESCHEDULED FOR THURSDAY, JANUARY 26, 2023

5:00 P.M.

HENDERSON TOWN HALL

NORTH COUNTY WATER & SEWER AUTHORITY

Submitted by: J. Travis Breeding, Secretary/Treasurer



Minutes prepared by: Leslie Grunden