

COUNTY COMMISSIONERS OF CAROLINE COUNTY
109 Market Street, Room 106, Denton, Maryland

MINUTES
July 10, 2018

Present: President Larry C. Porter, Wilbur Levensgood, Jr., Vice President; Daniel J. Franklin; Commissioner; County Administrator Ken Decker; Chief of Staff Sara Visintainer and County Attorney, Heather Price

The meeting convened at 6:10 p.m. Following the Invocation and Pledge of Allegiance, President Porter called for **Public Comment**, and Bill Scudder, Caroline County resident, came to the podium. Mr. Scudder stated that he would like to thank the County Commissioners, staff, and the Board of Education for helping the Greensboro VFW post and allowing the old VFW building to go towards helping the community. Mr. Scudder also thanked all the Commissioners for their generous donation to the Easton VFW for the traveling Vietnam Memorial wall.

Proclamation of July as National Recreation and Parks Month in Caroline County: Sue Simmons, Director, and Stacey Seward, Program and Community Services Supervisor, Caroline County Recreation and Parks, presented the Commissioners with the annual proclamation for the month of July. Ms. Seward stated that this year the Recreation and Parks program has had the highest applicants for the summer camps with 447 students signed up. Ms. Seward stated that summer camps provide educational and fun summer activities, as well as healthy meals.

Proclamation of National Hunger Week November 11, 2018 in Caroline County: Roxanna Wolf, Caroline County Food Pantries and Community Advocates, presented the Commissioners with the national proclamation. She stated that not all county residents are aware that adults and children go hungry in Caroline County, however with help from the community, and the County Food Pantry, they are trying to fix the problem. Ms. Wolf stated that the food pantry feeds over 250 children in Caroline County.

Presentation of 2017 School Progress Report: Dr. Patty Saelens, Superintendent, Caroline County Public Schools, presented the Commissioners with the 2017 progress report. She stated that in the past year the Board of Education launched their new website and hired a communications director, in order to reach out to both the parents and students in the community. Dr. Saelens reviewed several system performance measures and discussed the story behind the system's successes and challenges. She stated that the Board also met with the Board of Childcare in order to form a better relationship with the students and staff to ensure that they are working together to celebrate on the needs that arise.

Consent Agenda: All items were approved by unanimous consent

- Minutes: Open Sessions of June 12, 2018 and June 27, 2018; and Closed Sessions of June 5, 2018 and June 12, 2018
- Employee Contract, Recreation and Parks Afterschool Specialist (Mitchell)
- P.O #2019-15 to Chesapeake Employers for Insurance Renewal FY2019, \$350,686.00
- P.O #2019-19 and Accompanying Contract with Chaney Enterprises, 7,000 Tons of Stone, \$183,750.00
- Renewal of EMS Collections Agreement with Delmarva Collections for July 1, 2018-June 30, 2021
- Resolution #2018-019, Amendment to Caroline County Personnel Rules and Regulations, Class Specifications for Planning and Codes and Department of Corrections

- Contingency Expenditures for FY2018 in the Amount of \$165,946.08
- Program Open Space Grant Requests for North County Regional Park, Choptank Nature Park, Chambers Community Park, and the Land Preservation Parks
- Maryland Community Development Block Grant (CDBG) Program Semi-Annual Report- Homeless Initiative, St. Martin's Ministries
- Letter of Support St. Martin's Ministries USDA Community Facilities Technical Assistance and Training Grant
- Letter of Support for Town of Denton Rural Prosperity Investment Fund Grant for Lincoln Street Water Line Upgrades

Action Agenda: Appointment to Caroline County Ethics Commission (Stouffer). Mr. Stouffer is a member of the Republican Central Committee, however, after consideration of Mr. Stouffer's qualifications and consultation with the County Attorney, the Commissioners found Mr. Stouffer to be a highly qualified candidate without conflict. Commissioner Franklin moved to appoint him to serve as a member of the County Ethics Commission, and to send written notice of this motion and appointment to the Ethics Commission. Commissioner Levensgood seconded, and the appointment was unanimously approved.

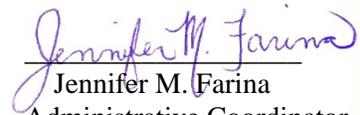
County Administrator's Report:

- Mr. Decker stated that the Office of Human Resources has officially moved back into the Goldsboro House.
- He made the Commissioners aware of the recruiting issues the County is starting to see. He stated that job applicants are not rolling in due to several requirements. He explained that having job ambassadors could help boost recruitment as well as referral bonuses.
- The Denton Town Council will hold a meeting with the Commissioners to discuss the parking issue around the Courthouse, as well as the need to put updated kiosks on the Courthouse lawn, which will mandate an agreement to be signed.
- Mr. Decker explained to the Board there is a new phone system activated in the Commissioners Office which allows callers to hear a menu option before reaching the main line.

Commissioners Open Discussion Period:

- Commissioner Levensgood stated that some of the roads in Caroline County are losing their stone because it is not sticking to the tar properly. He stated that the Board will need to address this technique in the future.
- Commissioner Franklin stated that there have been complaints about Andrew Road, and residents will be in during the next meeting to discuss the issues.
- Commissioner Porter thanked the Recreation and Parks Board for keeping the County active with different community events that are both safe and fun for the whole family. He also stated that the election results were finalized, and all three Commissioners made it through the primary and congratulated Mr. Franklin and Mr. Levensgood.

There being no further discussion the meeting adjourned at 7:20 p.m.


 Jennifer M. Farina
 Administrative Coordinator