

**COUNTY COMMISSIONERS OF CAROLINE COUNTY**  
Health and Public Services (HAPS) Building  
403 S. 7<sup>th</sup> Street, Room 111  
Denton, MD 21629

**Minutes**  
**May 16, 2023**

Present: President J. Travis Breeding; Vice President Larry C. Porter, Commissioner N. Franklin Bartz, III.

The meeting was called to order at 9:00 AM.

Commissioners Meeting Convenes, Invocation by Pastor Don Reynolds – Calvary Baptist Church Denton

**Public Comment:** Janet Todd, located on Breeding Road in Denton, MD stated she has not received any services from any of the Departments in Caroline County. She has a neighbor with an extremely blighted property that is causing the value of the surrounding homes to steadily decline. There are noise and smell issues, among other things. The neighbor is very hostile and unwilling to make changes to permanently fix the plethora of serious issues (sewage, noise, dwelling units, over abundance of vehicles, campers, etc.).

**Ryan White, Director of Public Works (Sponsored by Commissioner Breeding) – Public Works Week Proclamation:** Commissioner Breeding read and presented the proclamation, proclaiming the week of May 21-27 as Public Works Week.

**Daniel Fox, Director of Finance – FY2024 Budget Finalization Workshop:** Mr. Fox stated that the Resolutions to adopt the FY24 Fee Service, Capital and Operating Budget, and Tax Differentials are in the action items for adoption today if there are no further requested changes. Mr. Fox opened the floor for discussion. There was no discussion on the FY24 Budget.

**Daniel Fox, Director of Finance – FY2023 3<sup>rd</sup> Quarter Report:** Mr. Fox presented the FY23, 3<sup>rd</sup> Quarter Report. Commissioner Porter asked about the expenditures. Mr. Fox stated that the County is projected to spend less than budgeted for; around \$1M towards the good. Commissioner Breeding and Bartz said they want to reiterate to Department Heads that they do not need to spend all allocated monies just because there is a balance in their accounts.

**Consent Agenda:** All three Commissioners voted unanimously to approve the consent agenda.

- Minutes – April 19, 2023 5-County Chesapeake College Meeting & May 2, 2023– Open & Closed
- [Resolution #2023-07 – Class Specification for Caroline County Office of Human Resources – Payroll Specialist](#)
- Caroline County Sheriff’s Office – [Memorandum of Understanding – Maryland State Police – Coordination of Law Enforcement Responsibilities](#)
- Caroline County Department of Public Works – [Purchase Order #2023-470](#)

& [Contract – Freightliner of Delmarva - \\$207,688](#)

- Caroline County Department of Planning & Codes – Deed of Forest Conservation Easement – G. Nicholson & K. Clark
- Caroline County Department of Recreation & Parks – [Local Parks Playgrounds and Infrastructure \(LPPI\) Application and Project Agreement – Marydel Paved Court Surface](#)

**Action Items:** Commissioner Porter made a motion to approve all three resolutions; formally adopting the FY2024 Caroline County Budget. Commissioner Bartz seconded the motions. All three Commissioners unanimously voted to adopt the FY2024 Caroline County Budget.

- [Resolution #2023-04 – Establishment of the Fiscal Year 2024 Fee Service](#)
- [Resolution #2023-05 – Establishment of the Fiscal Year 2024 Operating & Capital Budget](#)
- [Resolution #2023-06 – Establishment of the Fiscal Year 2024 Tax Rates](#)


**County Administrators Report – Jeremy Goldman:** Mr. Goldman discussed the Counties agreement with Delmarva Community Transit (DCT). Mr. Goldman stated that to void our current practice, the County would have to inform the other Counties and DCT that Caroline is no longer interested in the current agreement, 6-months prior to the next Fiscal Year (December 2023). To replace DCT's services, the County must put out an RFP for a service provider to provide mobility of demand services. The County needs to get the funding straight too from the Federal Transportation Administration and the Maryland Department of Transportation. Mr. Goldman mentioned that he and Mr. Barroll had an extremely productive meeting with representatives of Wood Farm, LLC. and should have information to bring before the Board soon.

**County Commissioners Open Discussion:** Commissioner Bartz stated that Commissioner Porter and himself attended the candlelight vigil for fallen law enforcement officers at Calvary Baptist Church. Commissioner Porter stated he forwarded an email he received from Mr. McConnell about an issue that is on his road. Commissioner Porter stated that people who plant trees or shrubs on their property that compromise the line of sight on public roads, needs to be addressed. Mr. Goldman stated the 9-1-1 center is still experiencing “ghost calls” which is causing issues and masking and/or disconnecting calls. Commissioner Breeding stated he wants to discuss the possibility of having a redlight camera installed at the intersection of 404 and River Road. Commissioner Breeding stated that he has been consumed with High School baseball and apologizes for not being able to attend more community events.

**Public Comment:** Mr. James Baker stated that safety is for everybody and the roads that have subcontractors doing work need to be labeled and marked appropriately. According to Mr. Baker, some of the subcontractors are not marking roadwork, including flaggers. In addition, Mr. Baker stated that everyone's roads need to be trimmed the same, no special exceptions or services. In closing, Mr. Bakers conveyed to the Commissioners that the County shouldn't use any resources on private property and that the roadside trash needs to be addressed.

There being no further discussion the meeting adjourned at 11:00 a.m.

Closed Session: "To discuss a performance review of an appointee." Under Section 1 of the General Provisions Art.: 3-305(b) 11:00 a.m.

A handwritten signature in blue ink that reads "Kaleigh E. Leager". The signature is written in a cursive style with a large initial 'K'.

Kaleigh Leager  
Executive Assistant to the County Commissioners