

## RECREATION & PARKS ADVISORY BOARD

Wednesday, May 2, 2018; Fretterd Community Center, Ground Floor Conference Room

Meeting: 6:30-7:45 p.m.

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Attending: C. Broadwater, S. Parker, H. Speir, R. Harper, M. Russ, J. Porter, J. Phillips, N. Fisher, D. Mann, K. Stork, S. Simmons, D. Simmons.

Excused: S. Visintainer, M. Kaczynski, K. Reichart, M. McConnel

Absent: J. Wielgosz

### MEETING SUMMARY

- I. Vice Board President Welcome - Chip Broadwater chaired meeting in the absence of K. Reichart 6:30-6:35 p.m.
- II. NEW BUSINESS <Action Items> 6:35 -6:40 p.m.
  - a. **FY2019 Annual Program Open Space Plan**

Staff briefed the Board on the current allocation of POS funds and the function of the Annual Plan- a mandated projection of park development and acquisition projects targeted for funding in the coming fiscal year. The regional overview of the assignment of POS funding does not include the allocation of Community Parks and Playground funding.

*Document presented to the Board for approval and submission to DNR to qualify for POS*

Motion to endorse the Annual Program Plan for submission to DNR as presented by S. Parker, 2<sup>nd</sup> by H. Speir. Unanimous.
  - b. **Concession Operations: Caroline County Parks Interim Policy**

Staff distributed document at meeting and provided background on the activities within Marydel Community Park that prompted a policy review of reported private concession operations independent of league or department programming on site.

Member discussion focused other resources to review and refine final department policy (DNR, other county agencies), communication with local law enforcement, the refined jurisdiction of the policy and the internal workplan necessary to clarify a final policy and include it in Chapter 148 of the County Code – the chapter that details local park rules.

Motion for further action not requested for staff implementation of the interim policy.
  - c. **Board Update: Staff Transition**

Director announced the departure of Kat Stork from CCRP to take a new job at the Caroline Human Services Council at the end of the fiscal year (June 30). She will serve as the Administrative Coordinator of the Local Coordinating Team for youth services. Simmons summarized the impact of her service to the department over the last 10-12 years.

D. Mann requested a point of personal privilege in acknowledging Kats' growth and leadership contributions to the department and signaled applause by the Board in sincere appreciation.
- III. OLD BUSINESS 6:40-7:15 p.m.
  - a. **Establish Working Committee for North County Master Plan Professional Services Proposal Review**

Staff reviewed the short term [workplan schedule](#) outline for 3-5 Advisory Board members to review and rank the proposals submitted on the May 8<sup>th</sup> deadline. Staff also provided some background in the RFP development and acknowledged the support of Board Members H. Spier and S. Parker in the clarifying edit recommendations.

C. Broadwater confirmed appointments of the following to the proposal review process: K. Reichart, S. Parker, H. Speir, J. Phillips. Staff to extend invite to M. McConnel.

- b. **Local Government Budget Appropriation Status** and May 8 Public Budget Hearing  
Staff update on budget allocation recommendation for FY2019 confirmed the proposed allocation honors the staff plan and budget request. C. Broadwater confirmed staff invitation to attend the Tuesday, May 8 Public Hearing, 6:00 p.m., Greensboro VFD Hall. C. Broadwater confirmed he would attend on behalf of the Advisory Board  
**Board Action:** confirm hearing attendees
- c. **Staff Report:** Legislative Update from action initiated at March 2018 Meeting
  - i. Kat updated the Board on recent Hill visits with Afterschool program participants and Senator Andy Harris who confirmed his support of continued funding for 21stCCLC through the budget appropriation process. Interesting statistic: 71% of students currently graduating HS are not eligible for US Military, either they cannot pass the entrance exam, the physical fitness test, or some criminal justice issue in the program.
  - ii. March as Maryland Sportsmanship Month- Simmons confirmed that this effort again failed in the Md Legislature, and defeat not based on merits of the proposal but on the larger policy shift within the committee leadership assigned to review commemorative bills.
- d. **MRPA Conference Attendee Feedback** (S. Parker, D. Simmons, staff)  
Derek and Kat provided a positive update on their specific session on BOE and R&P partnership construction and impacts. Samantha commented on the learning take-aways on the importance of customer service.
- e. **Board Membership Nomination Status**  
Staff reported no further action on this issue.
- f. **Confirm July Meeting Schedule/Potential Field Trip**  
Staff recommended combining the Summer Camp Field Trip and Activity Showcase the second week in July.

IV. *Consent Agenda Items – Submitted for board member review* 7:15-7:25 p.m.

- a. Review/Approval of [Meeting Summary](#) from March 2018 meeting
- b. Division Updates – Distributed at meeting [Program Services](#) - [Parks](#)
- c. [Treasurer's Report: Third Quarter](#)

Motion to accept the consent agenda items for the record by M. Russ, 2<sup>nd</sup> by H. Speir.

V. BOARD MEMBER CONCERNS/UPDATES 7:25-7:35 p.m.

None presented.

Motion to adjourn at 7:45 p.m.

***NEXT BOARD MEETING: July 12 or 13***