

COUNTY COMMISSIONERS OF CAROLINE COUNTY
Health and Public Services (HAPS) Building
403 S. 7th Street, Room 111
Denton, MD 21629

Minutes
February 7, 2023

Present: President J. Travis Breeding; Vice President Larry C. Porter, Commissioner N. Franklin Bartz, III.

The meeting was called to order at 9:00 AM.

Commissioners Meeting Convenes, Invocation by Rev. Doug Morley – Greater Impact Church Greensboro

Public Comment: No public comment.

Keith Adkins, Deputy Director of Delmarva Community Services, Inc. – Transportation Development Plan (TDP) Presentation: Mr. Adkins came before the Commissioners to discuss the Transportation Development Plan. Mr. Adkins then discussed the statistics regarding the services that Delmarva Community Services/Transit provide to Caroline County. The Commissioners discussed with Mr. Adkins the possibility of creating a pilot program to study on-demand transportation and the associated costs.

Daniel Fox, Director of Finance - Departmental Update & 2nd Quarter Budget Presentation: Mr. Fox discussed the County's revenues and expenses with the Commissioners. Commissioner Porter requested that Mr. Goldman and the Office of Law work with Mr. Fox to provide a detailed breakdown of the County's costs associated with litigation. Mr. Fox then discussed the State formula for the Disparity Grant and our estimated projections.

Mr. Fox presented the Commissioners with an update of the Department of Finance. Mr. Fox discussed that the department encompasses two offices: previously the Office of Finance and the Tax Office. Mr. Fox stated that the Department oversees over 42 funds and 15 bank accounts. Mr. Fox continued by discussing the internal checks and balances within the Department.

Jamie Beechey, Director of Recreation and Parks - Departmental Update: Ms. Beechey started her departmental update by introducing some of her employees that are attending as guests. Ms. Beechey discussed the breakdown of her department and the sub-departments within Recreation and Parks. Ms. Beechey stated that the Department handles almost \$7M in grant funding.

Commissioner Bartz made a motion to give the County Administrator the authority to allocate funding to Upper Shore Aging (USA), from contingency, not to exceed \$4,500 for senior transportation, that will terminate at the end of the fiscal year out. Commissioner Porter seconded the motion. All three Commissioners unanimously voted to adopt Commissioner Bartz's

motion. The Commissioners discussed their expectation for programs in the County with Ms. Beechey. Commissioner Breeding wanted to focus on the County's baseball fields. Commissioner Porter suggested doing an inventory and evaluations of the parks available to possibly put a new baseball field. Commissioner Breeding then discussed Marina Boar Slip insurance with Ms. Beechey.

Kaleigh Leager, Executive Assistant to the County Commissioners - 2023 Maryland State Legislative Session Update:

Ms. Leager provided an update to the Commissioners on legislation that needs to be brought to their attention. Ms. Leager discussed one bill in particular. SB264 – Law Enforcement Officers' Pension System - Benefits... Ms. Leager stated that Capt. Henning from the Caroline County Sheriffs' Office came to discuss the specifics of this bill. Capt. Henning provided information the Commissioners regarding the funding percentages for this program versus the percentages that will be required if this legislation is passed.

Consent Agenda: All three Commissioners unanimously voted to approve the consent agenda.

- Minutes – January 3, 2023 - Open
- [Purchase Order #2023-257](#) & [Contract – Contracting Specialists DC, LLC. - Masonry Brick Point Up Renovation](#)
- Alcoholic Beverage Inspector Employment Contract – P. Moore, III.
- Department of Finance - 2nd Quarter Contingency Packet

Action Items: All three Commissioners unanimously voted to approve the action item.

- Department of Public Works – Equipment Disposal Items

County Administrators Report – Jeremy Goldman: Mr. Goldman had nothing to report.

County Commissioners Open Discussion: Commissioner Bartz stated he had nothing to report. Commissioner Porter stated that he received a complaint about roadside trash. Commissioner Porter asked about the process of inmate trash pickup. Warden Scott stated that the inmates must be sentenced, and the County doesn't have anyone who is qualified currently to go outside, as the sentencing process is backed up. Warden Scott stated that the Court needs to catch-up and sentence people to County time. Commissioner Porter also mentioned that he met with the Mid Shore Regional Council last week about the Easton Hospital; the Governor has pulled back funding for the hospital and the Benedictine school. Commissioner Porter also mentioned recent attempts to intimidate and/or threaten County employees. He stated that the County needs to protect our employees and will not tolerate threats that are made or commented towards employees. Commissioner Breeding stated we have an RFP out for painting services. Mr. White stated this is County wide and not a specific job.

Public Comment: There was no public comment.

Commissioner Bartz made a motion to adjourn the meeting. Commissioner Porter seconded. All three Commissioners voted to adjourn the meeting.

There being no further discussion the meeting adjourned at 12:18 a.m.

Kaleigh E. Leager

Kaleigh Leager
Executive Assistant to the County Commissioners