

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed



**COUNTY COMMISSIONERS OF CAROLINE COUNTY**  
HEALTH AND PUBLIC SERVICES (HAPS) BUILDING  
403 S. 7<sup>TH</sup> STREET, ROOM 111  
DENTON, MD 21629

**MAY 16, 2023**  
9:00 AM

Commissioner Meetings/Work Sessions - <https://us06web.zoom.us/j/300062187>

833-548-0282 (Toll Free) or 877-853-5257 (Toll Free) Meeting  
ID – 300 062 187

**\*\*\*PLEASE NOTE THE MEETING IS BEING HELD AT AN ALTERNATE LOCATION\*\*\***

- 9:00 AM Commissioners Meeting Convenes, Invocation by Pastor Don Reynolds – Calvary Baptist Church  
Denton
- Public Comment
- 9:05 AM Ryan White, Director of Public Works (Sponsored by Commissioner Breeding)  
Public Works Week Proclamation
- 9:15 AM Daniel Fox, Director of Finance  
FY2024 Budget Finalization Workshop
- 9:45 AM Daniel Fox, Director of Finance  
FY2023 3<sup>rd</sup> Quarter Budget Report
- 10:15 AM Consent Agenda:
- Minutes – April 19, 2023 5-County Chesapeake College Meeting & May 2, 2023– Open & Closed
  - [Resolution #2023-07 – Class Specification for Caroline County Office of Human Resources – Payroll Specialist](#)
  - Caroline County Sheriff’s Office – [Memorandum of Understanding – Maryland State Police – Coordination of Law Enforcement Responsibilities](#)
  - Caroline County Department of Public Works – [Purchase Order #2023-470 & Contract – Freightliner of Delmarva - \\$207,688](#)
  - Caroline County Department of Planning & Codes – Deed of Forest Conservation Easement – G. Nicholson & K. Clark
  - Caroline County Department of Recreation & Parks – [Local Parks Playgrounds and Infrastructure \(LPPI\) Application and Project Agreement – Marydel Paved Court Surface](#)

*Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners’ meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.*

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed

Action Items:

- [Resolution #2023-04 – Establishment of the Fiscal Year 2024 Fee Service](#)
- [Resolution #2023-05 – Establishment of the Fiscal Year 2024 Operating & Capital Budget](#)
- [Resolution #2023-06 – Establishment of the Fiscal Year 2024 Tax Rates](#)

10:25 AM County Administrator’s Report

10:40 AM County Commissioners Open Discussion Period

Public Comment

11:00 AM Meeting Adjourns

---

Until further notice:

- The Commissioners will meet every Tuesday at 9 am, except for the 5<sup>th</sup> Tuesday of the month.
- The full 2023 County Commissioners Meeting schedule can be found on the County website, [www.carolinemd.org](http://www.carolinemd.org)
- Meetings are open to the public
- All meetings will continue to be broadcasted via Zoom and conference call.

To participate in the Meeting:

- Please click this URL to join: <https://zo20om.us/j/300062187>
- Or join by phone: 888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)
- Webinar ID:300 062 187
- Public comment will be held during the beginning and end of each meeting. The County will also receive written comment through the County’s [email system](#), [website](#), and by USPS at 109 Market Street, Room 123, Denton, MD 21629. Written comments received prior to a meeting will be entered into the record and made available to the Commissioners prior to the meeting or hearing.
- The Commissioners will take roll call by name and announce which staff are participating directly in the meeting.
- All speakers, including the Commissioners must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.
- Any document being voted on by the Commissioners will be linked on the agenda in advance wherever possible in order to facilitate public understanding of items that will be voted or discussed