



COUNTY COMMISSIONERS OF CAROLINE COUNTY

COURTHOUSE

109 MARKET STREET, ROOM 106

DENTON, MARYLAND 21629

January 19, 2021

9:00AM

Join from your computer via Zoom: <https://zoom.us/j/300062187>

Webinar ID:300 062 187

Call In (Toll Free)

833 548 0282

877 853 5257

888 475 4499

833 548 0276

- 9:00 AM Commissioners Meeting Convenes; Call to Order
- 9:05 Bailey Elliott and Kami Koscik, Fleet Consultants, Enterprise Fleet Management
[Discussion of Caroline County Fleet Management](#)
- 9:20 Laura Patrick, Health Officer; Anna Sierra, Director, Department of Emergency Services; and Dr. Patty Saelens, Superintendent of Schools
COVID-19 Response Update
- 9:35 Debbie Bowden, Director, Economic Development
[Recovery Update and Rent & Utility Program Summary](#)
- 9:45 Anna Sierra, Director, Caroline County Department of Emergency Services
[Department of Emergency Services 2020 Recap](#)
- 10:00 Consent Agenda:
- Minutes: January 12, 2021
 - [Maryland CDBG Program Semi Annual Report Homeless & COVID Initiative](#)
 - [Business Associate Agreement-University of Maryland Shore Regional Health & Caroline County](#)
 - [Non-Disclosure Agreement \(NDA\) Between Caroline County and Choptank Electric Cooperative, Regarding Choptank Cooperative Broadband Project](#)
 - [Space Agreement Between Caroline County Department of Emergency Services and Goldsboro Fire House for DES Employees](#)
 - Authorization of Atlantic & Coastal Bays Award for FY2021, North County Regional Park Grant.
 - [Addendum to Professional Services Contract with Sustainable Science to Complete Construction for County's Bidding and Construction Management Process](#)
 - Authorization of Planning and Codes and Recreation and Parks to apply for Federal Funding through National Fish & Wildlife Foundation

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed

- [FY2021 Expenditure Request—Department of Public Works—2 HVAC Units for the Humane Society, \\$15,000](#)
- [COVID-19 Hotel Assistance Grant Program](#)

10:05 County Administrator’s Report

10:10 County Commissioners Open Discussion Period

10:20 [Public Comment](#)

10:25 Closed Session: To Discuss the Specific Appointment or Employment of a County Employee
2014 Maryland Code, State Government 3-305(b) (1)

11:00 Meeting Adjourns

Until further notice:

- The Commissioners will meet every other Tuesday at 9:00 AM. Evening meetings will not be held.
- All meetings will be held via Zoom and conference call.

To participate in the Meeting:

- Please click this URL to join: <https://zoom.us/j/300062187>
- Or join by phone: 888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)
- Webinar ID:300 062 187
- The public will be allowed to listen in to the calls but will be muted in order to eliminate background noise. Under Maryland Open Meetings law, the public doesn’t have a right to speak, but only to observe the meetings.
- Public comment will be accepted in written format only. The County will receive written comment through the County’s [email system](#), [website](#), and by USPS at 109 Market Street, Room 123, Denton, MD 21629. Written comments received prior to a meeting will be entered into the record and made available to the Commissioners prior to the meeting or hearing.
- The Commissioners will take roll call by name and announce which staff are participating directly in the meeting.
- All speakers, including the Commissioners must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.
- Any document being voted on by the Commissioners will be linked on the agenda in advance wherever possible in order to facilitate public understanding of items that will be voted or discussed.

Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners’ meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.