



COUNTY COMMISSIONERS OF CAROLINE COUNTY

COURTHOUSE
109 MARKET STREET, ROOM 106
DENTON, MARYLAND 21629

FEBRUARY 13, 2018

Meeting Agenda

Late Start Time 7:00 PM

- 7:00 PM Commissioners Meeting Convenes; Call to Order; Invocation – Rev. Chris Jensen; Pledge of Allegiance; Agenda Review
- Public Comment
- 7:05 Presentation of Caroline County Employee Service Awards
- Department of Emergency Services
 - Five Years: Cody Bennett and Steven McCombs
 - Ten Years: Nicholas Albia and Timothy Cannon
 - Fifteen Years: Stacey Twigg
 - Twenty Years: Todd Lord and William Russum
 - Thirty Years: Diane Pippin
 - Office of Human Resources
 - Twenty Years: Sherry Bratton
- 7:20 Legislative Session:
- Fourth Reading and Potential Amendment/Enactment: [Emergency Legislative Bill #2017-5, Chapter 152 – Roads, Bridges, and Right-of-Ways – Specifications and Design Standards for County Roads](#)
 - Introduction and First Reading:
 - [Ordinance #2018-1, Chapter 175 – Zoning – Mineral Extraction Facilities](#)
 - [Ordinance #2018-2, Chapter 175 – Zoning – Moratoria](#)
- 7:50 Margaret Roe, Director, Office of Finance
[FY2018 2nd Quarter Update](#) and Update on Basic Life Support Billing Collections
- 8:05 Sara Visintainer, Chief of Staff, County Commissioners Office
2018 State Legislative Update
- 8:20 Consent Agenda:
- Minutes: Work Session and Board of Education Budget Discussion of January 16, 2018
 - [P.O #2018-00000137, Delmarva Emergency Solutions LLC, \\$53,509.29, Upfitting of 5 Sheriff Vehicles](#)
 - [P.O #201-00000150 and FY2018 Engagement Letter, TGM Group LLC, \\$66,000, for FY2018 Audit](#)
 - [P.O#2018-0000166, \\$42,000, Caroline County Board of Education for FY17-18 Public School Bus Transportation](#)
 - [P.O #2018-00000, And Accompanying Contract to Trinity Food Services, \\$260.000](#)

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed

- [Grant Renewal Letter for St. Martin's Ministries CDBG Grant](#)
- Employment Contracts, Department of Emergency Services, Communications – Public Safety Dispatcher I (Grapes, Milligan, Powell)
- [Amended Lease for Racz Collection Site](#)
- 2nd Quarter Contingency Expenditures in the amount of \$19,960.60
 - Caroline County Humane Society, \$14,963.07, Fund Raising Match
 - Caroline County Humane Society, \$1,086.94, Reimbursement of Five Impounded Horses
 - County Employee, \$907.68, Health Insurance Reimbursement Due to County Contract
 - College Expense, \$3,003.00, County Employees Attending Classes
- [Transfer of 2014 Bond, \\$435, 329.25, Board of Education for the Replacement of CRHS Roof](#)
- [Memorandum of Understanding Between the Caroline County Commissioners and Caroline County Humane Society](#)
- Reappointments to the Caroline County Agriculture Recanalization Board (Moreland, Neal, Phillips, Stafford and Wright)
- [Letter of Support for Mid Shore Pro Bono Funding](#)

8:25 County Administrator's Report

8:45 County Commissioners Open Discussion Period

Public Comment

9:05 Closed Session: Discussion of Potential Litigation and Legal Advice Regarding Same Authority: 2014 Md. Code, State Government 3-305(b)(7) & (8)
Attendees: Commissioners, Farina

9:25 Commissioners Meeting Adjourns

Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.